



**THE CITY OF KEY WEST**

**Tree Commission**

Post Office Box 1409  
Key West, FL 33041-1409  
Telephone: 305-809-3723

In order to finalize the tree permit, the owner/agent must send in this completed form when the approved work has been completed and the replacement(s) has been completed.

In lieu of planting tree(s), you may choose to pay mitigation fees to the City Tree Fund, please make your check payable to "City of Key West" and make reference to number **00100003660100** on your check. Mitigation fees are as follows: \$250 per tree for palm trees, and/or \$150 per required replacement caliper inch for dicot/canopy or fruit trees.

Please send the complete form to the following address:

**City of Key West  
Tree Commission  
P.O. Box 1409  
Key West, FL 33041-1409**

**Permit #** \_\_\_\_\_

( ) Removal      ( ) Heavy maintenance      ( ) Transplant

has been completed on \_\_\_\_\_  
List tree(s)

Located at \_\_\_\_\_  
Location address of tree(s)

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The replacement of \_\_\_\_\_  
Type of tree(s) or Mitigation funds attached

has been completed at \_\_\_\_\_  
Location of tree(s)

Signature \_\_\_\_\_

Mailing Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Date \_\_\_\_\_

**<<< Sketch location of replacement tree in this area including cross/corner Street >>>**

**Please identify tree(s) with colored tape**

## **Irrigating New Trees**

Note: The below listed "Irrigation Specifications for Establishment" chart was reprinted from "Typical Tree Bld Specifications for Florida" which was developed by the Florida Urbana Forestry Council and Dr. Edward F. Gilman, University of Florida, Gainesville. Updated June 1999.

### **Irrigation Specifications for Establishment**

<b>Size of nursery stock</b>	<b>Irrigation schedule for vigor</b>	<b>Irrigation schedule for survival</b>
less than 2 inch caliper	Daily for 2 weeks; every other day for 2 months; weekly until established	Twice weekly for 2-3 months
2-4 inch caliper	Daily for 1 month; every other day for 3 months weekly until established	Twice weekly for 3-4 months
Greater than 4 inch caliper	Daily for 6 weeks; every other day for 5 months weekly until established	Twice weekly for 4 -5 months

- 1.** Delete daily irrigation when planting in winter. Irrigation frequency can be reduced slightly (e.g. 2-3 times each week instead of every other day) when planted hardened-off, field-grown trees that were root-pruned during production. Establishment takes 3 to 4 months per inch trunk caliper (hardiness zones 10-11)
- 2.** Irrigation frequency can be reduced lightly (e.g. to once or twice each week) when planting hardened-off, field-grown trees that were root-pruned during production.
- 3.** At each irrigation, apply 2-3 gallons per inch trunk caliper to the root ball. Apply it in a manner so all water soaks into the root ball. Do not water if root ball is wet/saturated on the irrigation day.

## **Planting and Staking New Trees**